1. Pray. Ask God about His desire for you to serve at The Boston Project. If you're not getting a “red light”, then...
2. Complete an application for the program with which you would like to serve. **PLEASE NOTE THAT THIS IS THE APPLICATION FOR THE SUMMER MISSIONS PROGRAM.**
3. **When saving your completed application, please do so as “SMP15\_*yourname*.doc”**
4. Send this application and your current resume to us: Mail: The Boston Project Ministries

Email: [jobs@tbpm.org](mailto:jobs@tbpm.org) 15 Elmhurst Street

Fax: 617-929-0927 Dorchester, MA 02124

1. Have two people complete Reference Forms for you. Reference Forms can be downloaded from [www.tbpm.org](http://www.tbpm.org).
2. Once we receive your application, resume, and references, we will contact you with next steps.

**Positions Applying For**

\_Top of Form

\_\_ Staff Counselor \_\_ Service and Outreach Coordinator

**Your Contact Information**

Top of Form

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Gender: \_\_ Male \_\_ Female

Bottom of Form

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: ( ) -

Church you currently attend: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School Status: \_\_ Fr \_\_ So \_\_ Jr \_\_ Sr \_\_ Grad \_\_ Seminary \_\_ Professional

Major: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Minor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**References**

Please complete the information below for two references. Then request these two people to complete a [Reference Form](http://www.tbpm.org/summer_staff/reference_form.html). By submitting this application, you waive the right to see the content of these references.

**Written Reference #1: Spiritual Leader.** An adult that is in a place of spiritual authority in your life and can speak of your Christian character/leadership skills (i.e. Pastor, Bible study leader, professor, mentor).

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship to You: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: ( ) -

**Written Reference #2: Friend or Mentor.** A friend or mentor who can speak of your personality, spiritual gifts, everyday Christian walk, and/or personal growth over time.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship to You: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: ( ) -

**Please share your responses to the questions below in approximately the space provided.**

**Help us get to know you better!**

Please talk about your current relationship with Jesus Christ as your Lord and Savior (Romans 10:9-10). What highs and lows have you experienced with God over the past year?

Why are you interested in working with The Boston Project Ministries?

Please describe your previous experience of working with youth (not a requirement for employment).

Tell us about your previous experience working or living in an urban or multi-cultural environment. What is one specific thing you learned? If you have never been in such a setting, what do you think will be most challenging for you?

What impact has “poverty” or “racism” had on your life?

All of the following are important aspects of leading a service and outreach site. Using a scale of 1 to 7 (1: least natural; 7: most natural) **rank the items below in order** of what you think would be most natural to you if you were leading a service site painting a senior’s porch in the neighborhood.

\_\_\_\_ Getting the job done on time and with excellence.

\_\_\_\_ Coaching youth in how to get the job done well (assuming you know how to paint).

\_\_\_\_ Helping youth think through the importance of their work at the service site.

\_\_\_\_ Relating to youth at the site and using that time to get to know them.

\_\_\_\_ Having fun.

\_\_\_\_ Making sure the senior feels loved and cared for.

\_\_\_\_ Building a bridge between the volunteers and homeowner.

How do you usually deal with conflict between you and another person?

List five words your friends would use to describe you. No explanations, please.

What are some gifts or skills that you might contribute to our staff team? Using a scale of 0 to 5 please rate each item below for the amount of experience you have in that area (0: no experience, to 5: outstanding):

\_\_ Interior/exterior painting \_\_ Working through conflict \_\_ Drywall repair \_\_ Working across cultures

\_\_ Landscaping (mowing, etc.) \_\_ Experience in children’s ministry

\_\_ Carpentry skills \_\_ Experience in homeless ministry

\_\_ Mechanical intuition \_\_ Evangelism

\_\_ Facilitating small groups \_\_ Art (drawing, art, etc).

\_\_ Leading discussions \_\_ Film-making (video)

\_\_ Motivating people \_\_ Administration & office skills

\_\_ Bible teaching \_\_ Speaking to large groups

\_\_ Team building skills \_\_ Leading in musical worship

\_\_ Drama or writing skills \_\_ Organizing projects

\_\_ Ability to listen well \_\_ The gift of encouragement

\_\_ The gift of prayer \_\_ Project management skills

Would you like to bring a car to Boston this summer? \_\_ No \_\_ Yes \_\_ Don't know

Can you commit to the full summer schedule - June 7th - August 18th for Staff Counselors/Service and Outreach Coordinator? \_\_ No    \_\_ Yes    If no, please explain.

**Résumé**

To complete your application, please submit your résumé (required). You can email these documents to [jobs@tbpm.org](mailto:jobs@tbpm.org). We cannot process your application until we receive all application materials.

**Other Information or Comments?**

Is there anything else you want us to know when considering your application? Comments? Questions?

**Your Commitment**

The Boston Project Ministries has the right and responsibility to check the references provided. By signing below you agree that to your knowledge all information provided is true and accurate. Applicants with incomplete applications will not be considered until all information is provided.

If you are sending this application via email, in place of a signature, entering your initials below will be considered a valid, legal signature for the purposes of your employment with The Boston Project Ministries.

Thank you for your interest in becoming part of our SMP Summer Staff Team!

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date